

Los Angeles County
Department of Health Services
Emergency Medical Services Agency
Sexual Assault Response Team Center

ADMINISTRATION

Please submit curriculum vitae for the following personnel:

- SART Medical Advisor
- SART Center Program Director
- SART Center Coordinator

PERSONNEL

Please submit the last three months of the following staffing schedules:

- SANE/SAFE employee
- Advocate

POLICIES, PROCEDURES AND PROTOCOLS

Please have available at the time of the survey:

- Role and responsibilities of the
SART Medical Advisor
SART Program Director
SANE/SAFE employee
- Patient care including physician availability and/or consultation, and nursing management of the sexually abused patient.
- Activation of SART
- Evidence collection
- Evidence storage, including refrigerator storage
- Treatment recommendations and aftercare instructions for the following:
STD prophylaxis
Pregnancy prophylaxis
Healthcare referral and follow up
Request for a physician examiner
HIV information and referral for immediate prophylaxis
First Aid instructions
Emergency Department Medical Screening Evaluations
- Referrals for counseling and mental health follow up
- Medical records storage and release
- Specific populations and their need including
Persons with disabilities including hearing impairment

Elderly
Pregnant
Non-English speaking and provision for translators
Unconscious at the time of the assault (drug or alcohol facilitated rape)
Gay or lesbian
Male
Pediatric
Refusal of care and/or treatment
Persons in custody

- Referral of pediatric patients who are victims of sexual assault to hospitals with a Suspected Child Abuse and Neglect (SCAN) Team or Child Abuse Crisis Center
- Family visitation/presence during procedures
- Exam consent for an unconscious patient
- Interface with the other agencies/departments
 - Law enforcement
 - Local crime lab
 - County/City District Attorney's Office
 - Adult Protective Services
 - Local rape crisis center
 - Adult Protective Services
 - Department of Children and Family services
 - Shelters for battered women
 - Child abuse and neglect treatment centers
 - County Health Department
 - County/City Victim Witness Assistance
 - Local Health Clinics
- Patient referral from non-SART hospitals
- Quality Improvement (QI) Program
- Routine verification of proper location and functioning of equipment and supplies

QUALITY IMPROVEMENT (QI)

Please submit the SART Program/PLAN that includes the following:

- Goal/Mission statement
- Authority and responsibilities of the SART Medical Advisor, SART Program Director and SART Center Coordinator
- Interface with members from the hospital, law enforcement, District Attorney, Crime Lab and Rape Crisis Center
- Identification of the indicators, methods to collect data, results and conclusions, recognition of improvement, action(s) taken, assessment of effectiveness of above actions and communication process for participants.

- Description of the review process for the following
 1. Patients requiring medical follow up
 2. Patients transports within the 9-1-1 system
 3. Child or Elder abuse
 4. Victims requiring interpreter services.